

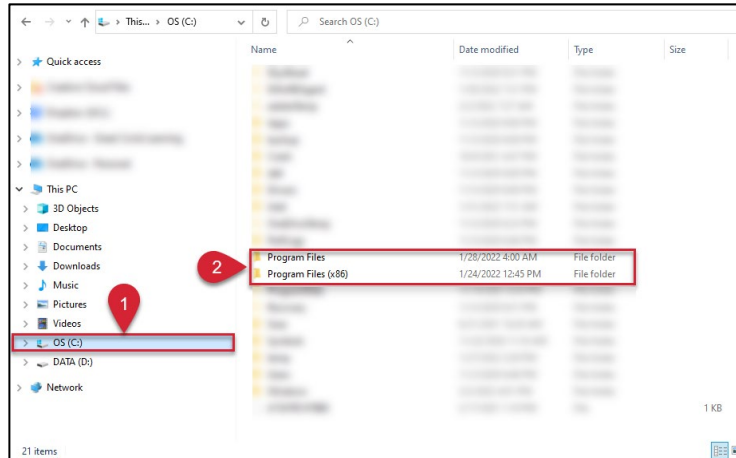
# How to Download & Install LeaderGuide Pro



## Before You Download & Install LeaderGuide Pro

Review the [Full System Requirements](#) for the software. After that:

1. Determine whether you have a 32-bit or 64-bit Operating System
2. Close Word and PowerPoint.



## 32-bit or 64-bit Operating System

1. In Windows Explorer on your computer, go to your C drive.
2. Look for Program Files
  - You have a 32-bit Operating System if you only see a folder named Program Files.
  - You have a 64-bit Operating System if you see a folder named Program Files and a folder named Program Files (x86).



## Download LeaderGuide Pro

1. Make sure to close Microsoft Word & PowerPoint
2. Download LeaderGuide Pro from the [Great Circle Learning website](#)

# How to Download & Install LeaderGuide Pro

The screenshot shows the LeaderGuide Pro download form. At the top is the 'LeaderGuide Pro' logo. Below it is a form with several input fields: 'First name\*', 'Last name\*', 'Email\*', 'Phone number\*', and 'Company name\*'. A red box labeled '1' encompasses all these fields. Below the fields is a 'Reason for Download\*' section with two radio button options: 'Free Trial' and 'Upgrade Software'. A red box labeled '2' encompasses these options. At the bottom of the form is a red 'Submit' button, which is highlighted with a red box labeled '3'. Below the form, there is a paragraph of text: 'Great Circle Learning needs the contact information you provide to us to contact you about our products and services. You may unsubscribe from these communications at anytime. For information on how to unsubscribe, as well as our privacy practices and commitment to protecting your privacy, check out our Privacy Policy.'

## Complete the Download Form

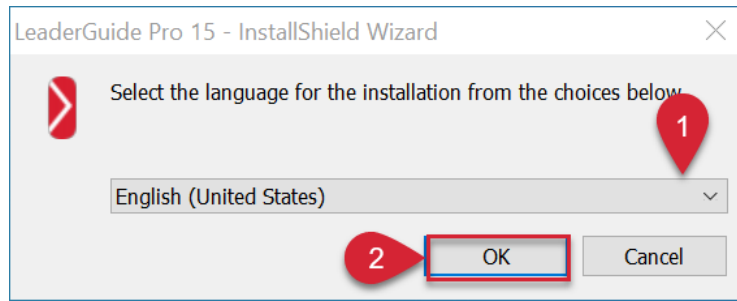
1. Fill the fields on the download form
2. Choose Reason for Download
3. Click Submit

The screenshot shows the LeaderGuide Pro download page. At the top is the 'LeaderGuide Pro' logo. Below it, the text 'Download LeaderGuide Pro below:' is followed by two blue links: '64-bit Download - LeaderGuide Pro' and '32-bit Download - LeaderGuide Pro'. A red box labeled '1' encompasses these two links. Below the links, there is contact information: 'Reach out if you need help', the email address 'info@greatcirclelearning.com', and the phone number '(239) 389-2000'.

## Complete the Download

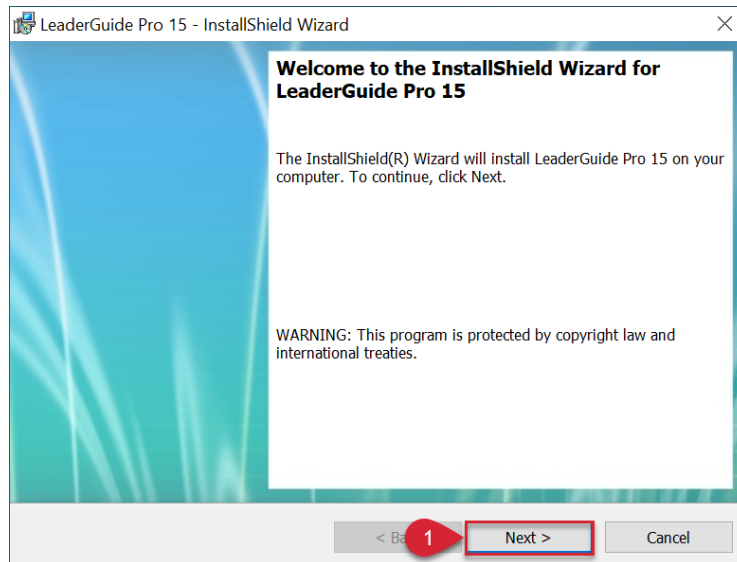
1. Click either 32-bit or 64-bit link to download the correct version of LeaderGuide Pro for your system
2. Go to your Downloads folder and double-click the install file

# How to Download & Install LeaderGuide Pro



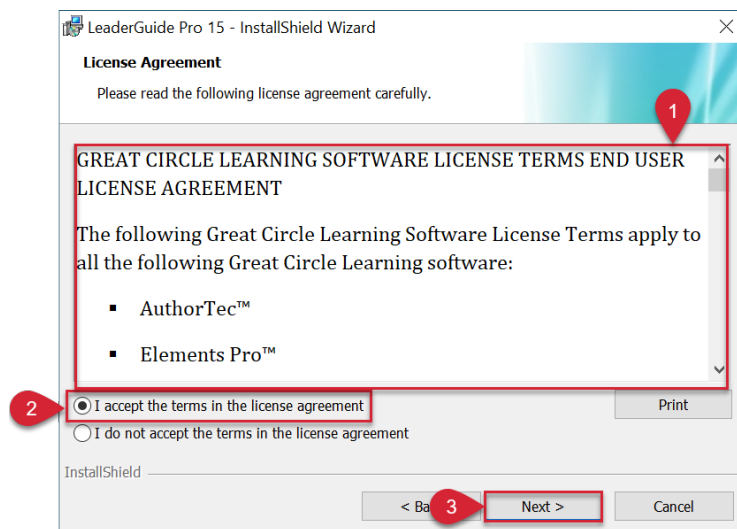
## Install Wizard Launches

1. Choose Language
2. Click **OK**



## Start Installation

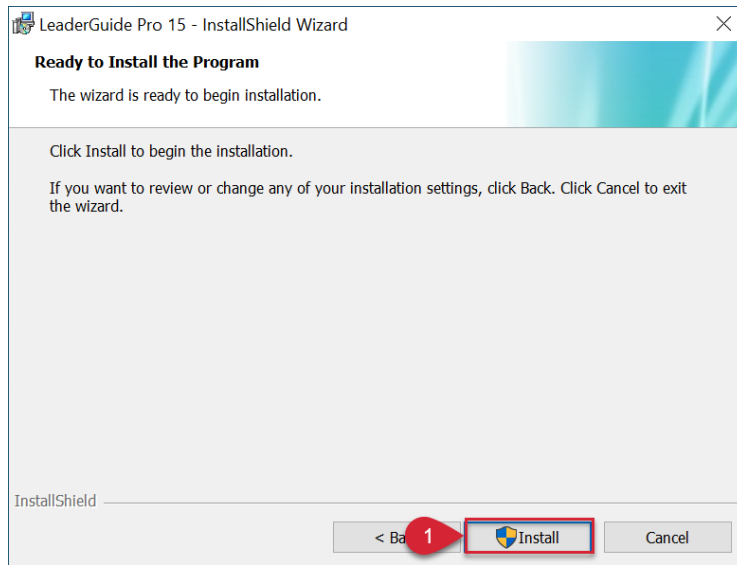
1. Click **Next**



## License Agreement

1. Read the entire license agreement
2. Select to Accept the terms of the license agreement
3. Click **Next**

# How to Download & Install LeaderGuide Pro

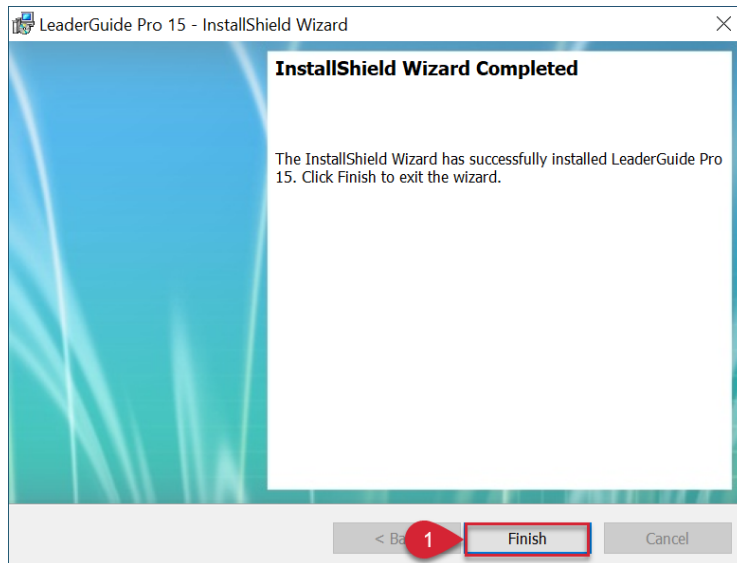


## Complete Installation

1. Click **Install**

**Note** → A User Account Control notice will pop up asking if you want LeaderGuide Pro to make changes.

Click **Yes**



## Finish Installation

1. Click **Finish**



## Launch Microsoft Word

LeaderGuide Pro should now be a tab on the ribbon.  
Click Act’N DeAct to activate your software.



## Contact Great Circle Learning With Any Questions

Phone: (239) 389 – 2000  
Email: [info@greatcirclelearning.com](mailto:info@greatcirclelearning.com)