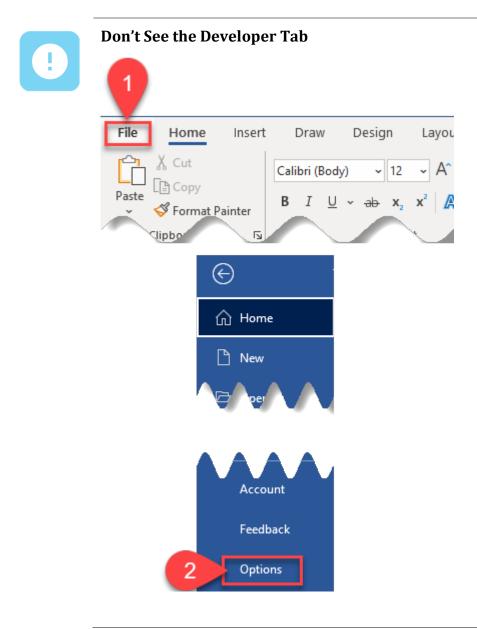
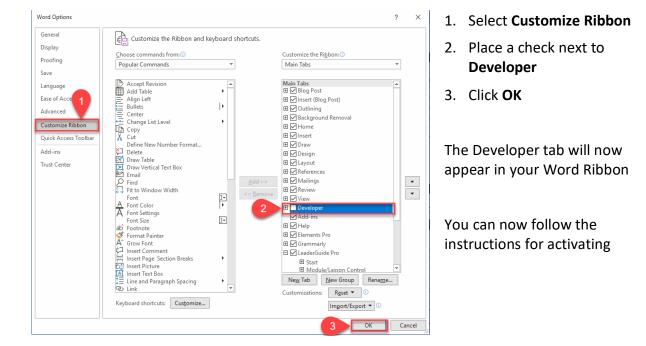


- 1. Click **Developer** on the Word Ribbon
- 2. Click on AuthorTec GotUrBack
- Select Activate / Deactivate from the drop down menu



- 1. Click **File** on the Word Ribbon
- 2. Select **Options** from the bottom of the left hand panel that appears

#### **The Word Options Dialog Box Opens**



### **Activation Wizard** GREAT CIRCLE LEARNING LICENSE WIZARD $\otimes$ 1. Click Activate your License AuthorTec Got-Ur-Back This wizard guides you through the steps required to activate your license. No license key was found on your system. $(\mathbf{x})$ You are running version: 3.0.1.2 3.0.1.2 The latest version is: <u>EULA</u> GREA CIRCLE

#### **Complete User Registration**

GREAT CIRCLE	LEARNING LICENSE WIZARD	$ \otimes$
)	<b>2</b> User Registration	
	Enter your contact information below to register your lic	ense.
	Full Name:	
	Email:	0
	Company:	<b>9</b>
	Phone:	
	Country:	
	Proxy Settings	Register
EULA		
GPEAT		
	Buy Now	< Back Cancel

- 1. Fill Out Prompts
- 2. Click Register

#### **The User Registration Page Updates**

GREAT CIRCLE LEARNING LICENSE WIZARD	$ \otimes$	1.	Click Next
User Registration			
Enter your contact information below to register your license.			
Full Name:			
Email: @com			
Company:			
Phone:			
Country: United States •			
Proxy Settings Register			
License information was emailed to: @com	Note		
EULA	1		
GREAT CIRCLE Buy Now < Back N	ext >		
The license key for the free trial is emailed at the time to the email address entered on the User Registration			

panel.

## Activation Code Email



1. Open email and copy free trial license key



#### If You Don't Receive the Email

- 1. Check your spam and junk email boxes
- 2. Contact Us

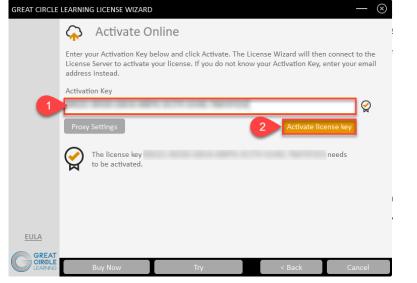
(239) 389-2000

help@greatcirclelearning.com

# If you receive a message about an error contacting the license server:

Please ask your IT group to Whitelist this secure URL: https://qlm1.net/gclearning/qlmlicenseserver/qlmservice.asmx

#### Go Back to Activation Wizard



- 1. Paste in Activation Key from the email
- 2. Click Activate License Key

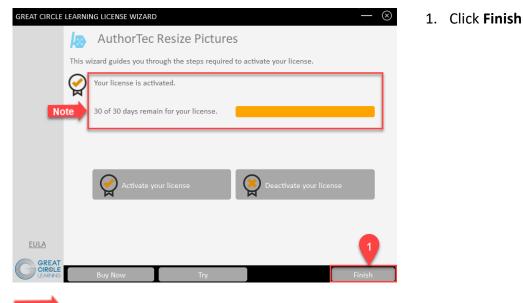
1. Click Finish

#### The Activation Wizard Dialog Box Will Update

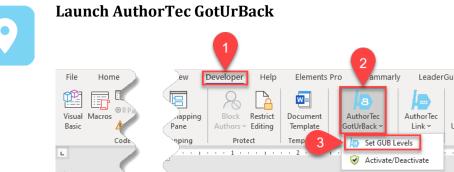
GREAT CIRCLE	LEARNING LICENSE WIZARD	$ \otimes$	
	Activate Online	ł	
	Enter your Activation Key below and click Activate. The License Wizard will then connect to the License Server to activate your license. If you do not know your Activation Key, enter your email address instead.		
	Activation Key		
	NOT THE OWNERS OF THE RESIDE	$\bigcirc$	
	Proxy Settings Activate license key		
	Your license is activated. Thank you for using AuthorTec Resize! Your license expires on 5/27/2021.		
EULA			
	Buy Now Try < Back Fin	nish	
Autl	The dialog box will update and show the horTec tool is activated and provide the date v	vhen	

the license expires

#### Activation Wizard Will Open One Last Dialog Box



Note This displays how many days are left on your activated license



- 1. Click **Developer** on the Word Ribbon
- 2. Click the icon AuthorTec GotUrBack
- 3. Select Set GUB Levels



#### Need Help?

Feel free to reach out with any questions.

(239) 389 - 2000

Or email us at:

info@greatcirclelearning.com